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Greater Metropolitan Area Housing Authority of Rock Island County • IL010

**GREATER METROPOLITAN AREA HOUSING AUTHORITY
OF ROCK ISLAND COUNTY
621 17th Avenue
East Moline, IL 61244**

TO: All Employees
FROM: Amy Clark, CEO
SUBJECT: Job Posting
DATE: March 1, 2021

The following administrative position is posted for the agency:

- **Administrative Assistant (Full Time)**

Minimum pay scale for the positions is \$14.42 per hour – position is salary non-exempt.

A copy of the job description for this full-time position is attached. Duties, responsibilities and eligibility requirements are listed within the job description.

Interested persons may apply for the position by submitting a letter of interest, resume or GMAHA Employment Application to the CEO no later than the close of business on Monday, March 8th, 2021.

Attachment

