

GREATER METROPOLITAN AREA HOUSING AUTHORITY

Date: **March 5, 2020**

Project Title/Number: **Pest Control Services, AMP's 1, 5, 7, 12 & COCC Building**

Delivery Date/Time: **April 6, 2020 at 2:00pm**

TO: Prospective Offerors

SUBJECT: Request for Proposals (RFP)

Separate sealed proposals for:

Pest Control Services for 486 Public Housing Units and Common Areas located in East Moline, Silvis and Milan, Illinois, AMP 1, AMP 5, AMP 7, AMP 12, COCC Building

will be received at the following address:

Greater Metropolitan Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

until **2:00 pm** local time, **April 6, 2020**. Proposals will be held in confidence and not released in any manner until after contract award.

By submission of a proposal, the offeror agrees, if its proposal is accepted, to enter into a contract with the Housing Authority in the form included in the contract documents to complete all work as specified or indicated in the contract documents for the contract price and within the contract time indicated in the attached RFP. The offeror further accepts all of the terms and conditions of the RFP.

Site visits may be arranged by contacting Jeff Ferry at 309-755-4527, ext. 414.

Proposals should be prepared in accordance with the attached instructions, and will be evaluated by the Greater Metropolitan Area Housing Authority as stated in the evaluation factors for award in the RFP. No proposal may be withdrawn for a period of sixty (60) days from the date proposals are due.

Questions regarding the attached RFP should be directed to:

Jeff Ferry
309-755-4527, ext. 414

Jeff Ferry
Contracting Officer

Attachment

**GREATER METROPOLITAN AREA HOUSING AUTHORITY
SOLICITATION COVER SHEET**

1. SOLICITATION TYPE AND DESCRIPTION:

- A. ☒ REQUEST FOR PROPOSALS (RFP)
☐ INVITATION FOR BIDS (IFB)
☐ REQUEST FOR QUOTATIONS

B. DATE ISSUED: **March 5, 2020**

C. PROJECT NAME: **Pest Control Services, AMP's 1, 5, 7, 12 & COCC Building**

D. DESCRIPTION OF SUPPLIES/SERVICES/CONSTRUCTION:

Pest Control Services for 486 Public Housing Units and Common Areas at the GMAHA properties known as AMP 1, which consists of Oak Grove 10-1; Oak Grove Park 10-2; Jos. Fulton Homes 10-3 & 10-4A; and Oak Grove Manor 10-4B; AMP 5, WM Young Homes; AMP 7, Streed Tower; AMP 12, which consists of Warren Tower; Warren Heights; Warren Place & COCC Building all located in East Moline, Silvis and Milan, Illinois,

E. SEALED BIDS/PROPOSALS ARE DUE IN THE FOLLOWING LOCATION:

**Greater Metropolitan Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244**

NO LATER THAN: 2:00pm ON: April 6, 2020

F. FOR INFORMATION CONTACT: JEFF FERRY at 309-755-4527, ext. 414

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(check all that apply)

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SECTION A. PRICES

PRICE PROPOSAL FORM

Name of Bidder/Offeror: _____

Address: _____

Telephone: _____

Note: Please provide separate pricing for each property, AMP's 1, 5, 7, 12 & COCC Building on separate sheets provided.

Project Title/Number: **Pest Control Services AMP 1**

Attention: Greater Metro Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

Contract Type: ☒ Firm Fixed-Price ☐ Cost-Reimbursement
 ☐ Indefinite-Quantity ☐ Labor-Hour
 ☐ Time-and-Materials ☐ Level-of-Effort

I have received Request For Proposals dated **March 5, 2020**, for the above named Project as prepared by **the Greater Metropolitan Area Housing Authority**. I have also received Amendment Numbers ____ through ____, and have included their provisions as listed in the Proposal.

We hereby propose to furnish all labor, materials, equipment and services required to complete all items encompassed by the contract documents and in accordance therewith for the sum of:

_____ dollars

\$(_____) Base Bid/Proposal (2 year term)

Alternates:

1) Provide a per unit/common area price to provide full extermination services on a special or "as needed" basis above and beyond the minimum treatments required in the Statement of Work.

Add \$ _____ per dwelling unit and

\$ _____ per common area for special or "as needed" treatments.

Date

Bidder/Offeror's Signature

Note: This form must accompany your proposal to be considered a valid response. All price proposal forms must be in one separate sealed envelope clearly marked "price proposal forms."

PRICE PROPOSAL FORM

Name of Bidder/Offeror: _____
Address: _____
Telephone: _____

Note: Please provide separate pricing for each property, AMP's 1, 5, 7, 12 & COCC Building on separate sheets provided.

Project Title/Number: **Pest Control Services AMP 5**

Attention: Greater Metro Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

Contract Type: ☒ Firm Fixed-Price ☐ Cost-Reimbursement
 ☐ Indefinite-Quantity ☐ Labor-Hour
 ☐ Time-and-Materials ☐ Level-of-Effort

I have received Request For Proposals dated **March 5, 2020**, for the above named Project as prepared by **the Greater Metropolitan Area Housing Authority**. I have also received Amendment Numbers ____ through ____, and have included their provisions as listed in the Proposal.

We hereby propose to furnish all labor, materials, equipment and services required to complete all items encompassed by the contract documents and in accordance therewith for the sum of:

_____ dollars

\$(_____) Base Bid/Proposal (2 year term)

Alternates:

1) Provide a per unit/common area price to provide full extermination services on a special or "as needed" basis above and beyond the minimum treatments required in the Statement of Work.

Add \$_____ per dwelling unit and

\$_____ per common area for special or "as needed" treatments.

Date

Bidder/Offeror's Signature

Note: This form must accompany your proposal to be considered a valid response. All price proposal forms must be in one separate sealed envelope clearly marked "price proposal forms."

PRICE PROPOSAL FORM

Name of Bidder/Offeror: _____

Address: _____

Telephone: _____

Note: Please provide separate pricing for each property, AMP's 1, 5, 7, 12 & COCC Building on separate sheets provided.

Project Title/Number: **Pest Control Services AMP 7**

Attention: Greater Metro Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

Contract Type: ☒ Firm Fixed-Price ☐ Cost-Reimbursement
 ☐ Indefinite-Quantity ☐ Labor-Hour
 ☐ Time-and-Materials ☐ Level-of-Effort

I have received Request For Proposals dated **March 5, 2020**, for the above named Project as prepared by **the Greater Metropolitan Area Housing Authority**. I have also received Amendment Numbers ____ through ____, and have included their provisions as listed in the Proposal.

We hereby propose to furnish all labor, materials, equipment and services required to complete all items encompassed by the contract documents and in accordance therewith for the sum of:

_____ dollars

\$(_____) Base Bid/Proposal (2 year term)

Alternates:

1) Provide a per unit/common area price to provide full extermination services on a special or "as needed" basis above and beyond the minimum treatments required in the Statement of Work.

Add \$ _____ per dwelling unit and

\$ _____ per common area for special or "as needed" treatments.

Date

Bidder/Offeror's Signature

Note: This form must accompany your proposal to be considered a valid response. All price proposal forms must be in one separate sealed envelope clearly marked "price proposal forms."

PRICE PROPOSAL FORM

Name of Bidder/Offeror: _____
Address: _____
Telephone: _____

Note: Please provide separate pricing for each property, AMP's 1, 5, 7, 12 & COCC Building on separate sheets provided.

Project Title/Number: **Pest Control Services AMP 12**

Attention: Greater Metro Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

Contract Type: ☒ Firm Fixed-Price ☐ Cost-Reimbursement
 ☐ Indefinite-Quantity ☐ Labor-Hour
 ☐ Time-and-Materials ☐ Level-of-Effort

I have received Request For Proposals dated **March 5, 2020**, for the above named Project as prepared by **the Greater Metropolitan Area Housing Authority**. I have also received Amendment Numbers ____ through ____, and have included their provisions as listed in the Proposal.

We hereby propose to furnish all labor, materials, equipment and services required to complete all items encompassed by the contract documents and in accordance therewith for the sum of:

_____ dollars

\$(_____) Base Bid/Proposal (2 year term)

Alternates:

1) Provide a per unit/common area price to provide full extermination services on a special or "as needed" basis above and beyond the minimum treatments required in the Statement of Work.

Add \$_____ per dwelling unit and

\$_____ per common area for special or "as needed" treatments.

Date

Bidder/Offeror's Signature

Note: This form must accompany your proposal to be considered a valid response. All price proposal forms must be in one separate sealed envelope clearly marked "price proposal forms."

PRICE PROPOSAL FORM

Name of Bidder/Offeror: _____
Address: _____
Telephone: _____

Note: Please provide separate pricing for each property, AMP's 1, 5, 7, 12 & COCC Building on separate sheets provided.

Project Title/Number: **Pest Control Services COCC Building**

Attention: Greater Metro Area Housing Authority
Attn: Jeff Ferry
621 17th Avenue
East Moline, IL 61244

Contract Type: ☒ Firm Fixed-Price ☐ Cost-Reimbursement
 ☐ Indefinite-Quantity ☐ Labor-Hour
 ☐ Time-and-Materials ☐ Level-of-Effort

I have received Request For Proposals dated **March 5, 2020**, for the above named Project as prepared by **the Greater Metropolitan Area Housing Authority**. I have also received Amendment Numbers ____ through ____, and have included their provisions as listed in the Proposal.

We hereby propose to furnish all labor, materials, equipment and services required to complete all items encompassed by the contract documents and in accordance therewith for the sum of:

_____ dollars

\$(_____) Base Bid/Proposal (2 year term)

Alternates:

1) Provide a per unit/common area price to provide full extermination services on a special or "as needed" basis above and beyond the minimum treatments required in the Statement of Work.

Add \$ _____ per dwelling unit and

\$ _____ per common area for special or "as needed" treatments.

Date

Bidder/Offeror's Signature

Note: This form must accompany your proposal to be considered a valid response. All price proposal forms must be in one separate sealed envelope clearly marked "price proposal forms."

SECTION B. SPECIFICATIONS/STATEMENT OF WORK

SPECIFICATIONS/STATEMENT OF WORK

The Contractor will furnish all professional extermination services, labor, materials, tools, equipments, permits and fees, if any, necessary for the elimination of all pests, vermin and rodents to the full satisfaction of the Owner for a period of two (2) years from the date of the contract agreement. Expected start date is June 1, 2020. Separate pricing for each of the five (5) properties is required. One contract will be issued for the total amount of the five (5) properties.

The Contractor will be responsible for all routine full exterminations including residual exterminations of 486 public housing units, common areas, storage units, maintenance areas and administrative areas of the Owner at the various public housing developments located in the Cities of East Moline, Silvis and Milan, Illinois and identified as followed:

<u>Development</u>	<u>Location</u>	<u>Units</u>	<u>Type</u>
<u>AMP 1</u>			
Oak Grove	East Moline	151	Family/Mixed Age Group
Administrative Bldg	2215 Morton	1 bldg	Nonresidential
Maintenance Facility	575 23 rd St	1 bldg	Nonresidential
Laundry Facility	6 th Ave & 23 rd St	1 bldg	Nonresidential
Laundry Facility	5 th Ave & 12 th St	1 bldg	Nonresidential
<u>AMP 5</u>			
Wm Young Homes	Milan	96	Elderly
Administrative Bldg	605 E 3 rd Ave	1 bldg	Nonresidential
Storage Units	Breezeways	20	Nonresidential
<u>AMP 7</u>			
Streed Tower (high-rise)	East Moline	79	Single Unit/Mixed Age Group
<u>AMP 12</u>			
Warren Tower (high-rise)	Silvis	110	Single Unit/Mixed Age Group
Warren Heights	Silvis	46	Family
Warren Place Duplexes	Silvis	4	Family
Maint Garage/Laundry	350 3 rd Ave Ct	1 bldg	Nonresidential
<u>COCC Building</u>			
COCC Building (office)	East Moline	1 bldg	Nonresidential
total		486 residential units	
		7 nonresidential bldg.	
		20 storage units	

***Print out excel copy** (Number of Bldgs/Units/Bedrooms given for info. only)

The

PROPERTY	# of	# of	Number of Units by Bdrm Size				
	Bldgs	Units	1	2	3	4	5
Oak Grove	10	65	23	18	18	6	0
Oak Grove Park	9	34	6	18	6	4	0
Joseph Fulton	10	34	6	12	11	4	1
Oak Grove Manor	18	18	16	2	0	0	0
William Young	15	96	90	6	0	0	0
Streed Tower	1	79	79	0	0	0	0
Warren Tower	1	110	110	0	0	0	0
Warren Heights	4	46	0	29	15	2	0
TOTAL FOR AMP 1	47	151	51	50	35	14	1
TOTAL FOR AMP 5	15	96	90	6	0	0	0
TOTAL FOR AMP 7	1	79	79	0	0	0	0
TOTAL FOR AMP 12	5	156	110	29	15	2	0

COMPANY

PERSON AUTHORIZED TO SIGN OFFER - Name and title (print or type)

Signature: _____ **Date:** _____

Owner will remain responsible for the costs associated with all special "as needed" exterminations or services.

The words "pest, vermin and rodents" shall include all insects that are common to the Owner, including but not limited to roaches, ants, spiders, silverfish, beetles, fleas, weevils, maggots, mice and rats.

Exclusions: This agreement does not cover the control of nor inspections for termites or bedbugs.

If the presence of termites or bedbugs is noted during the course of any services, the condition shall be reported to the Owner's Contracting Officer or designee at no additional cost to the Owner.

Treatment for bedbug infestations will be covered under separate contract.

The following pests are also excluded from services under this solicitation: carpenter ants, flying insects, stinging insects, pigeons, and pharaoh ants and stored product pests such as flour beetles, saw tooth grain beetles and Indian meal moths.

Trappings for animals such as raccoons, squirrels, opossums, etc. are not required under this contract.

Routine exterminations are defined as regularly scheduled full exterminations of all dwelling units (486) performed throughout the term of the agreement, but not less than:

Oak Grove, William Young, Streed Tower, Warren Heights, Warren Place, Warren Tower, COCC Building, - once every three months (*four times per year*)

Offices and Common Areas- once every three months (*four times per year*)

Full extermination is defined as spraying, fogging and/or baiting as directed by the Owner of all dwelling unit rooms, closets, cabinets, attics, basements, crawl spaces, tunnels, common areas and garages as well as all maintenance areas and administrative areas of the Owner.

Residual exterminations are defined as residual spraying on the building exteriors and includes larviciding both the inside and outside of all the Owner's buildings where feasible and needed. Residual exterminations must be performed at a minimum during the months of April, July and September throughout the term of the contract and with minimum interference to normal operations.

Special or "as needed" exterminations are defined as those exterminations performed upon the request of the Owner for any pest, vermin or rodent problem in a specific unit and/or area in addition to those required under the base agreement such as routine and residual. All special exterminations shall be completed within seven (7) days of notification from the Owner and will be paid to the Contractor above the base contract price at the rate set out in Alternate #1 listed on the Section A. Prices of this RFP.

The Contractor will use only those insecticides recommended or suggested by the United States Public Health Service, the Bureau of Entomology and Plant Quarantine of the United States Department of Agriculture, the United States Fish and Wildlife Service, and the Food and Drug Administration of the Federal Security Agency. All insecticides used must meet with the approval of any and all regulating agencies having jurisdiction over the use, placement, location and application of the same. The Contractor will use only those regulatory agency approved insecticides in strict accordance with instructions and restrictions thereof.

The Contractor shall not, under any event or circumstances, perform any extermination service utilizing a product known as Compound 1080 (also known as Sodium Flouracetate) nor Thallium Sulfate nor any product or compound containing Sodium Flouractate or Thallium Sulfate.

The Contractor will carry out the services under this agreement utilizing only skilled labor or personnel with proper training and/or licensing in the application of any and all insecticides used under this agreement and will provide the Owner with written notice from time to time as to type

and quantity of chemicals used. ***Prior to the use of any chemicals on the premises the Contractor will provide the Owner with MSDS sheets on all proposed chemicals.***

The Contractor is responsible for the employment, control and conduct of its employees, for injury of such employees in the course of their employment or otherwise, or to others through the acts of negligence of its employees. The Contractor retains supervision and control of the manner and means in which the services are to be performed under this agreement.

The Contractor shall provide the Owner prior to the start of services under the contract a tentative routine extermination schedule for all locations for the term of the contract (2 years) for review and approval. Once said schedule is approved, the Owner will notify residents of the service schedule via newsletters & postings. The Contractor is expected to follow the schedule foregoing any unforeseen emergencies or special circumstances. Emergency conditions warrant at least twenty-four (24) hour written notice to resident(s).

Treatments may not be scheduled on GMAHA holidays from the term of the contract June 1, 2020 thru May 31, 2022.

2020 GMAHA Holidays

Friday, July 3rd – Independence Day
Monday, September 7th – Labor Day
Monday, October 12th – Columbus Day
Wednesday, November 11th – Veterans Day
Thursday & Friday, November 26th & 27th - Thanksgiving Holiday
Thursday & Friday, December 24th & 25th - Christmas Holiday

2021 GMAHA Holidays

Friday, January 1st – New Year's Day
Monday, January 18th – Martin Luther King, Jr. Day
Monday, February 15th – Presidents' Day
Friday, April 2nd – Good Friday
Monday, May 31th – Memorial Day
Monday, July 5th – Independence Day
Monday, September 6th – Labor Day
Monday, October 11th – Columbus Day
Thursday, November 11th – Veterans Day
Thursday & Friday, November 25th & 26th - Thanksgiving Holiday
Thursday & Friday, December 23rd & 24th - Christmas Holiday
Friday, December 31 – New Year Holiday

2022 GMAHA Holidays

Monday, January 17th – Martin Luther King, Jr. Day
Monday, February 21st – Presidents' Day
Friday, April 15th – Good Friday
Monday, May 30th – Memorial Day

Failure of the Contractor to perform the services in accordance with the approved schedule and/or special requests may be considered as default and may result in the termination of the contract.

The Contractor is responsible for full extermination services of all routine scheduled procedures. Special "as needed" services requested by the Owner will be the responsibility of the Owner.

A formal written report of any services performed under this agreement is to be provided to the Owner within 10 (ten) calendar days of said services. Said report will include at a minimum the date, address of the unit or premises treated, type of treatment performed, level of infestation, any housekeeping concerns, accessibility problems and the name of the Contractor's representative who performed the work. **Any dwelling unit which is not properly prepared by the resident(s) for said services or which are not accessible must be included and reported promptly to the Owner's Contracting Officer or designee.**

The Contractor will render technical and professional advice by qualified and competent personnel in all matters relating to pest control and extermination, including proper and approved methods of fly control, to the Owner upon request.

The Contractor will provide evidence of insurance coverage in at least the minimum amounts of the types listed below prior to the commencement of any services under this agreement which will remain in effect throughout the term of the agreement and will include the Owner as additionally insured on all said policies:

<u>TYPE</u>	<u>MINIMUM LIMIT</u>
Comprehensive General Liability	\$1,000,000 per occurrence
Bodily Injury	\$1,000,000 per occurrence
Property Damage	\$500,000 per occurrence \$500,000 per aggregate OR \$1,000,000 combined single
Automobile Liability	\$300,000 ea person \$500,000 per accident
Property Damage	\$500,000 per occurrence OR \$1,000,000 combined single
Worker's Compensation	STATUTORY

The Owner reserves the right to cancel and terminate the proposed agreement upon receipt of thirty (30) days written notice for cause or for convenience as determined by the Owner to be in its best

interest.

The Contractor will comply with all federal, state and local health, welfare, sanitation, fire and police laws, rules and regulations.

The Contractor will comply with all applicable State and Federal laws related to Occupations Safety and Equal Employment Opportunity.

Minority, women owned and Section 3 Businesses are encouraged to respond to this solicitation.

SECTION C. MANDATORY CLAUSES

- SECTION 3

- CONFLICT OF INTEREST STATEMENT

SECTION 3 CLAUSE

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.C.S. 450e) also applies to the work to be performed under this contract. Section 7 (b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

CONFLICT OF INTEREST STATEMENT

No member, officer or employee of the Greater Metropolitan Area Housing Authority of Rock Island County, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof.

No employee, officer, or agent of the Greater Metropolitan Area Housing Authority of Rock Island County shall participate in the selection, or in the award or administration of a contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when a financial or other interest in a firm selected for award is held by:

- a. The employee, officer, or agent involved in the making of the award;
- b. Any member of his or her immediate family;
- c. His or her partner; or
- d. An organization which employs, or is about to employ, any of the above.

SECTION F. EVALUATION FACTORS

The Greater Metropolitan Area Housing Authority (GMAHA) will evaluate the proposals received under this solicitation in accordance with the minimum information requirements and the Proposal Preparation and Submission Outline. The evaluation process will be based on a weighted point system with the evaluation factor or subfactor's relative weight listed immediately following each factor/subfactor.

The GMAHA will rank all proposals in accordance with this point system and will begin contract negotiations with the highest ranked offeror accordingly. If negotiations between the GMAHA and the highest ranked offeror fail to produce a mutual agreement, the GMAHA will terminate said negotiations and proceed with contract negotiations with the second highest ranked offeror. Said process will continue until a mutual agreement is reached between the GMAHA and an offeror.

The GMAHA reserves the right to reject any and/or all proposals.

The GMAHA further reserves the right to waive any informalities in the proposal process, to negotiate with the offeror selected and to accept the proposal which is in the best interest of the Housing Authority.

No proposal shall be withdrawn for a period of 60 days subsequent to the proposal deadline without the consent of the GMAHA.

Section 3 business concern, minority and/or women-owned businesses are encouraged to respond to this solicitation.

1.0 Proposal Preparation and Submission

1.1 General Information – 10 pts

1.2 Technical Proposal – 20 pts

- Offeror's approach
- Project schedule
- Summary of expected problems and solutions

1.3 Price/Cost – 35 pts

- Cost for entire project, broken down by activities or steps shown on project schedule
- Cost breakdown by labor category, hours, hourly rates, and total; purchased materials, estimated unit costs, and quantities; travel and other direct costs; and subcontract costs

1.4 Organization Support and Experience – 25 pts

- Key personnel listing, by labor category, location of staff and resumes
- Documentation of experience on similar projects
- Recent financial report or bank references
- Chart showing each task and staff commitment
- Subcontracting arrangements, if any

1.5 Section 3 Business Concern and Strategy & Minority/Women Owned Business Concern – 10 pts.

- Status as a Section 3 Business Concern
- Section 3 Strategy Statement or Plan
- Status as a Minority/Women Owned Business Concern

MINIMUM INFORMATION REQUIREMENTS

1.1 General Information

Name of offeror, the location of the offeror's principal place of business and, if different, the place of performance of the proposed contract. Also the age of the offeror's business and average number of employees over the last five year period. Indicate section 3, minority and/or women-owned business status, if applicable.

1.2 Technical Proposal

Plan giving as much detail as is practical explaining how the services will be performed and any anticipated obstacles. Implementation schedule for requested services.

1.3 Price/Cost Proposal

Self-explanatory – Must be submitted in separate sealed envelope clearly marked “price proposals”

1.4 Organization Support and Experience

The abilities, qualifications, and experience of all persons who would be assigned to provide the required supplies or services including resumes. A listing of other contracts under which supplies or services similar in scope, size, or discipline to the required supplies or services were performed or undertaken with the last 10 year period.

1.5 Section 3 Business Concern and Strategy & Minority/Women Owned Business Concern

Indication of status of firm as a Section 3 Business Concern. Also provide Section 3 strategy statement or plan which provides for economic opportunities to low and very low income residents and businesses of the areas where the projects are located. Note: It is your requirement to provide these opportunities "to the greatest extent feasible".

SECTION G. ATTACHMENTS

- FORM OF CONTRACT**
- HUD FORM 5369-B**
- HUD FORM 5370-C**
- PROFILE OF FIRM FORM**

FORM OF CONTRACT

THIS AGREEMENT MADE THIS ____ day of ____ in the year **2020** by and between _____ a Corporation, Partnership or Sole Proprietorship existing under the laws of the State of _____, hereinafter called the "Contractor", and the Greater Metropolitan Area Housing Authority of Rock Island County, hereinafter called "The Housing Authority".

WITNESSETH, that the Contractor and the Housing Authority for the consideration stated herein, mutually agree as follows:

ARTICLE I

STATEMENT OF WORK

The Contractor shall furnish all labor, material, equipment and services and perform and complete all work necessary for the construction and or service at:

Project No.(s) ***AMP's 1, 5, 7, 12 & COCC Building***

Located at ***Cities of East Moline, Silvis and Milan, Illinois***

For the ***Pest Control Services***

in strict accordance with the specifications which said Specifications are incorporated herein by reference and made a part hereof.

ARTICLE II

CONTRACT PRICE

The Housing Authority shall pay the Contractor for the performance of the Contract, in current funds, the sum of _____,

\$_____, payable in 24 equal monthly payments.

ARTICLE III

CONTRACT TERM

The term of this contract is 2 years commencing on **June 1, 2020** and ending **May 31, 2022**. **This contract is renewable in one year increments at the mutually agreeable terms and conditions of both parties not to exceed five (5) years.**

ARTICLE IV

HOLD HARMLESS AGREEMENT

The Contractor shall defend, indemnify and hold harmless the Housing Authority and its agents and employees from and against all claims for personal injury or property damage, including claims against the Housing Authority, its agents or employees, and all losses and expenses, including reasonable attorney fees that may be incurred by the Housing Authority defending such claims, arising out of or resulting from the performance of the work but only to the extent caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In any and all claims against the Housing Authority or any of its agents or employees by an employee of a contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or subcontractor under Works Compensation Acts, Disability Acts, or their Employee Benefit Acts.

ARTICLE V

PROPERTY LIEN PROHIBITION

The contractor or subcontractor is prohibited from placing a lien on the Housing Authority's property.

ARTICLE VI

CONTRACT MODIFICATIONS

Only the Contracting Officer has authority to modify any term or condition of this contract. Any contract modification shall be authorized in writing.

ARTICLE VII

TERMINATION

The Housing Authority may terminate this contract in whole, or from time to time in part, for the failure of the Contractor to fulfill the contract obligations (default) or for convenience. The Housing Authority shall terminate by delivering to the Contractor a Notice of Termination specifying that nature, extent, and effective date of the termination. Upon receipt of the notice, the Contractor shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Housing Authority all information, reports, papers and other materials accumulated or generated in performing this contract, whether completed or in process.

Payment to the Contractor terminated will be prorated over the period of the contract and will be made accordingly.

ARTICLE VIII

CONTRACT DOCUMENTS

The contract shall consist of the following component parts:

- (a) This instrument
- (b) Mandatory Clauses
- (c) Specifications

This instrument, together with the other documents enumerated in this Article VIII, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, form the Contract. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this Article VIII shall govern, except as otherwise specially stated. The various provisions in Addenda shall be construed in the order of the preference of the component part of the contract which each modifies.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in _____
original counterparts as of the day and year first above written.

ATTEST:

(CONTRACTOR)

BY: _____

TITLE: _____

ADDRESS:

CITY & STATE:

ATTEST:

**THE GREATER METROPOLITAN AREA
HOUSING AUTHORITY**

BY: _____

TITLE: CEO

621 17th Avenue

East Moline, IL 61244